

APPENDIX F

Acceptable Use Position Statement

All Saints Catholic School (ASCS) provides a wide array of technology resources for student use. This agreement, along with the Parent/Student Handbook, outlines appropriate use and prohibited activities when using technology resources. Every student is expected to follow all guidelines stated below, as well as those given orally by the staff, and to demonstrate good citizenship and ethical behavior at all times.

In accepting this agreement, students acknowledge the following rules and conditions:

As an ASCS student, I understand that my school network and school email accounts are owned by the school and are not private. ASCS has the right to access my school information and school accounts at any time.

I will use computers in conformity with laws of the United States and the State of Wisconsin.

Violations include,

- These include, but are not limited to, “hacking” or attempting to access computer systems without authorization, sending harassing email, cyberstalking others, viewing or sending child pornography, vandalism, and/or unauthorized tampering with computer systems.
- Publicly defaming people through the published material on the Internet, email, etc...
- Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other’s words or ideas as your own).

NETIQUETTE and RESPONSIBLE USE:

1. I understand that passwords are private. I will not allow others to use my account name and password, or try to use that of others.
2. I will be polite and use appropriate school language in my email messages, online postings, and other digital communications with others.
3. I will not use school technology resources and sponsored school pages or links to cyberbully.
4. I understand that I am an Ambassador for the school in all my online activities. I understand that what I do on social networking websites such as MySpace and Facebook should not reflect negatively on my fellow students, teachers, or on All Saints Catholic School. I understand that I will be held responsible for how I represent myself and my school on the Internet.
5. I understand that masquerading, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending our school e-mail, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else’s name as a joke.
6. I will use ASCS computer resources responsibly. I will not retrieve, save, or display negative, offensive or sexually explicit material using any school computer resources. I am responsible for not pursuing material that could be considered offensive. I understand that I am to notify an adult immediately if by accident I encounter materials which violate appropriate use.

7. I will not attempt to bypass security settings or Internet filters, or interfere with the operation of the network by installing illegal software, shareware, or freeware on school computers.
8. I understand that vandalism is prohibited. This includes but is not limited to modifying or destroying equipment, programs, files, or settings on any computer or other technology resource.
9. I will obey copyright guidelines. I will not plagiarize or use other's work without proper credit and permission.
10. I will not use or access files, software, or other resources owned by others without the owner's permission. I will use only those school network directories that are designated for my use or for the purpose designated by my teacher.
11. I will follow all guidelines set forth by ASCS and/or my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting, or video serve).
12. I understand the Internet is a source for information that is both true and false; and to the best of my ability, I will determine the credibility of the information.
13. I understand that ASCS administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.
14. I agree to abide by all Internet safety guidelines provided by the school.

CONSEQUENCES FOR VIOLATION OF THIS AGREEMENT:

I understand and will abide by the above Acceptable Use Agreement. Should I commit a violation, I understand that consequences of my actions could include suspension of computer privileges, school disciplinary action and /or referral to law enforcement.

Student Signature _____ Date _____

Parent or Guardian:

As the parent or guardian of this student, I have read the Acceptable Use Position Agreement. I understand that computer access is provided for educational purposes in keeping with the academic goals of All Saints Catholic School, and that student use for any other purpose is inappropriate. I recognize it is impossible for All Saints Catholic School to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network. I understand that children's computer activities at home should be supervised as they can affect the academic environment at school.

I hereby give permission for my child to use computer resources at All Saints Catholic School.

Parent or Guardian's Name (please print)

Parent or Guardian's Signature

Date

